

Application Process for the Workgroup on Workforce Development for Community Health Workers in Maryland

Further to the recent email inviting applications for the Workgroup on Workforce Development for Community Health Workers in Maryland, we are writing to clarify the application requirement for a 'letter of support from the community'.

The reason for including this requirement is to ensure that priority can be given to individuals who can demonstrate that they will be representing a significant wider community if selected to serve on the workgroup. This could be, for example, a local community, a racial or ethnic community, a community organized around a particular health condition, or a professional, academic or educational community. It could also be any other community or institution which you work for or collaborate with, provided that:

- i) the community or organization or institution is relevant to the workgroup's core function, which is to develop recommendations for training, credentialing, reimbursement and payment policies for community health workers; or
- ii) you yourself bring special expertise relevant to this area of work.

The letter of support must be from a named individual other than the applicant, and will be a key factor taken into account in the selection process.

The high level of interest that has already been shown in the workgroup means that **incomplete applications which do not include a letter of support will not be considered.**

Please also ensure that your resume is included in the application – again, so that the strength of your potential contribution to the workgroup can be evaluated. Note that applicants who are community health workers are **not** required to provide a resume, but **are** required to provide a letter of support.

If you are unable to cut and paste your letter of support into the on-line application, it can be scanned and emailed to dhmh.marylandchw@maryland.gov, or mailed to "CHW Workgroup Application Process, Health Systems and Infrastructure Administration, DHMH, 201 W. Preston Street, Baltimore, Maryland 21201". Please indicate in the application that you are doing this.

Thank you once again for your interest in the Workgroup, and we look forward to receiving your completed application.